

ROBIN KEAR

EDUCATION

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| December 2002 | San Jose State University | San Jose, CA |
| <i>Master of Library and Information Science</i> | | |
| May 1997 | Chatham College | Pittsburgh, PA |
| <i>Bachelor of Arts, Global Policy Studies</i> | | |

EXPERIENCE

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| September 2003-Present | Nova Southeastern University |
| Fort Lauderdale, Florida | |
| <i>Reference Librarian I</i> | |
| <ul style="list-style-type: none">■ Answer reference and research questions at a joint-use public/academic library reference desk through in-person, phone, email, and chat interviews using the library's resources, including the OPAC and over 200 databases. Instruct undergraduate, graduate, and public patrons in research methods and the use of the library's resources and services through group classes and individual instruction. Collect materials in social science, international relations, statistics, and geography. Create and maintain library Web pages, online subject guides, bibliographies, and paper handouts simplifying procedures. Collaborate with public services librarians on programming and displays. Provide tours of the facility highlighting construction, resources, and services. Contribute to and serve on internal library committees. Maintain a high level of professional development through professional literature and listservs, local workshops, internal staff development, and regional, state, and national library association workshops, meetings, and conferences. | |
| December 2004-Present | St. Thomas University |
| North Miami, Florida | |
| <i>Reference Librarian</i> | |
| <ul style="list-style-type: none">■ Part-time basis. Answer reference and research questions at a small, liberal arts university. Instruct undergraduate and graduate students in the use of information resources and research methods. Perform other duties as assigned. | |
| January 2003-May 2003 | United Nations HABITAT Agency |
| Nairobi, Kenya | |
| <i>Information Services Intern</i> | |
| <ul style="list-style-type: none">■ Contributed to the production of a major CD-ROM e-publication on water and sanitation issues for the World Water Forum (March 2003) in Tokyo through content summarization and categorization and the creation of Web pages. Instructed library staff / librarians in the use of nine electronic databases. Contributed to the creation of new pages for the database-driven Virtual Library. Participated in the selective dissemination of information activities at UN-HABITAT headquarters and field offices. | |

May 2001-January 2003 Monterey Peninsula College Library
Monterey, CA

Library Technician

- Additional duties beyond previous position of Library Specialist at Monterey Peninsula College Library including provision of reference when necessary and supervision of paraprofessional staff. Responsible for interviewing, hiring, and supervising student workers. Instructed patrons in the use of information resources, including the online catalog and databases. Analyzed and maintained all statistical information and ran reports. Created original MARC records according to AACR2 standards. Maintained accuracy of the OPAC database. Performed copy cataloging and created holdings and items using OCLC, LC Subject Headings and the Endeavor Voyager system. Managed workflow and coordinated processing and acquisition of all materials. Developed and implemented policies and procedures. Organized all displays. Communicated with vendors. Recommended selections and de-selections of library materials and databases. Cataloged and processed reserve materials. Supported the circulation desk. Coordinated community resources, such as tax forms.

PROFESSIONAL DEVELOPMENT

Member of the American Library Association, the Association of College & Research Libraries, and the Florida Library Association.

Intern for the ALA Council International Relations Committee, 2005-2007. Member of the ALA International Relations Round Table International Exchanges Committee, 2005-2007. Assistant Web Editor for the ALA International Relations Round Table, 2005-2007.

Member of the Inaugural Sunshine State Library Leadership Institute, 2004-2005, Twelve Sessions in Tampa, Florida.

Attendance at various conferences including the ALA Annual Conference 2001, 2003, 2004, and 2005, ALA Midwinter Conference 2005 and 2006, ACRL Biennial Conference 2005, Florida Library Association Annual Conference 2005, and the California Library Association Annual Conference 2002.

Knowledge of over 200 databases. Knowledge of Endeavor's Voyager Integrated Library System and Innovative Interfaces, Inc. Integrated Library System. Knowledge of Docutek virtual reference software including chat and co-browsing.

GRANTS & AWARDS

Association of College & Research Libraries Biennial Conference Scholarship Recipient, 2005. Florida Library Association Annual Conference First-Time Attendee Award & Scholarship, 2005.

Kear, R. & Stultz, A. (2005, July). *We the People "Freedom" Bookshelf*. National Endowment for the Humanities Grant. Nineteen books and other materials used in the planning of four programs throughout the year.

Kear, R. & McKinniss, C. (2004, February). *Assimilating America: The Life and Stories of Isaac Bashevis Singer*. National Endowment for the Humanities / Library of America / American Library Association Grant. \$450 and a three-volume hardcover collection for exhibits and programs.

PUBLICATIONS

Kear, R. (2006). Jobs in International Librarianship. In: G. M. Eberhart (Ed.), *The whole library handbook 4: Current data, professional advice, and curiosia about libraries and library services* (pp. 507-508). Chicago: American Library Association.

Kear, R. (2005, Fall). Learning to Be a Library Leader: Leadership Development Opportunities in Florida and Beyond. *Florida Libraries*, 48(2), 22-23. The Official Journal of the Florida Library Association.

Kear, R. (2005, September/October). My Favorite Spots in Monterey. *FaultLine*, 25(6), 2-5. A publication of the San Andreas Chapter Special Libraries Association.

Fajardo, A. & Kear, R. (2005, September). A (Somewhat Irreverent) Account of Two ACRL First-Timers. *Alumnews*, 7(2). Alumni publication of the San Jose State University School of Library and Information Science.

Kear, R. (2004, December). International Librarianship: Getting There from Here. Reprinted in *International Leads*, 18(4), 5-7. A publication of the International Relations Round Table of the American Library Association.

Kear, R. (2004, September). Sensibilities and Sense: Communicating Professionally on Discussion Lists and Other Online Forums. *Info Career Trends*, 5(5). LISJobs.com Professional Development Newsletter, <http://www.lisjobs.com/newsletter>.

Kear, R. (2004, June). International Librarianship: Getting There from Here. *LIScareer.com*, http://www.liscareer.com/kear_international.

Water & Cities: UN-HABITAT in Action, 1986-2002. (2003). [CD-ROM]. Nairobi: United Nations Publications. ISBN: 92-1-131515-8. UNBIS: HS/685/03E. Helped produce and received photography credits.

Kear, R. (2003, Spring). A librarian in Nairobi. *Alumnews*, 5(1), 10-11. Alumni publication of the San Jose State University School of Library and Information Science.

PRESENTATIONS

Kear, R. (2005, June). Becoming a Global Librarian: Making Connections and Developing Travel Plans. *ALA-IRRT Chair's Program, ALA Annual Conference 2005*. Thirty-minute presentation.

Allen, M.; Kear, R.; Leskovec, J.; Prewitt, I.; Smith, A.; & Spaid, N. (2005, April). Synergational Gap: Challenges and Opportunities for Recruiting and Harnessing Generational Diversity in the Library Work Environment. *FLA Annual Conference 2005*. Poster Session.

Kear, R.; Matoush, T.; & Quinlan, N. (2005, April). Welcome One and All: Providing Reference Services in a Joint-Use Library. *ACRL Biennial Conference 2005*. Roundtable.

REFERENCES

Available Upon Request

LETTERS OF RECOMMENDATION

Available Upon Request